



National Career Pathways Network

## Continuing Education Units and Professional Development Credit

October 25, 2017

Dear NCPN Conference Participant:

We are very pleased that you have chosen to attend the 2017 National Career Pathways Network conference. The 100+ sessions provide many professional development opportunities. If you attend all eight breakout sessions as well as the membership luncheon, opening, special, and closing general sessions you will take part in 10 hours of strong programming. The half-day and full-day workshops on Wednesday provide additional hours of training.

States and districts have varying rules and processes for awarding **continuing education units (CEUs)**. On the back of this letter is a form that may assist you in recording and reporting professional development training you will be attending during the conference. If your CEU-granting organization requires further documentation, please ask the presenters in the sessions you attend to initial or sign on the lines where you list the sessions. Another possibility is to ask your Career Pathways/CTE consortium director or supervisor to sign a statement verifying your attendance in conference activities. Perhaps a combination of the form and written summaries (or handouts) about the sessions will satisfy the requirements.

Regardless of whether you seek some sort of credit for your attendance, we hope you will agree that the program provided is well worth your time and effort to attend this year's conference. Please complete the session evaluation forms and the overall conference evaluation form in your conference packet. Our goal is for you to have a superior learning and networking experience.

Sincerely,

Debra Mills, Director  
National Career Pathways Network

*Documentation form on reverse*